



Huisartsenpraktijk Samsom

*Dr. W.N. Samsom, huisarts*

Herculesweg 13, 2624 VM Delft, telefoon: 015 261 16 01

KvK 27345877 website: [www.samsomhuisarts.com](http://www.samsomhuisarts.com)

## Privacy Policy of General Practice Dr. Samsom

Your personal data and privacy in our medical practice

### General

The AVG is the new Dutch law for the protection of privacy and personal data. Under this Act, an organization that works with personal data has certain obligations and the person whose data are processed, has certain rights. In addition to this general law, specific rules apply to privacy in healthcare. These rules are stated, among other things, in the Medical Treatment Contracts Act (WGBO). This privacy policy is intended to inform you about your rights and our obligations that apply under the AVG and the WGBO.

### Our medical practice

In our medical practice, various personal data of you can be processed. This is necessary in order to be able to treat you well and necessary for the financial settlement of the treatment. In addition, processing may be necessary for, for example, combating serious danger to your health or for complying with a legal obligation (for example, the mandatory reporting of an infectious disease on the basis of the Public Health Act).

### The duties of our practice

General Practice Samsom is, according to the AVG, responsible for the processing of personal data that takes place in the practice. The practice meets the duties arising from this as follows:

- Your data are collected for specific purposes:
  - for care provision;
  - for effective management and policy;
  - for supporting scientific research, education and information.
- In principle no processing takes place for other purposes.
- You are informed of the fact that your personal data are being processed. This can be done by your healthcare provider, but also via a folder or via our website.
- All employees within General Practice Samsom have committed themselves to confidentiality with your personal data.
- Your personal data are well protected against unauthorized access.
- Your personal data will not be kept longer than necessary for proper care.

For medical data, this storage period is in principle 15 years (from the last treatment), unless longer storage is necessary, for example for the health of yourself or your children. This is at the discretion of the practitioner.

### Your rights as a data subject

You have the following rights:

- The right to know whether and which of your personal data will be processed.
- The right to inspect and copy these data (in so far as the privacy of another person is not harmed by this).
- The right to correct, supplement or delete data if necessary.
- The right to request (partial) destruction of your medical data. This can only be accommodated if the retention of the data for another is not of considerable importance and the data must not be retained on the basis of a statutory regulation.
- The right to add your own statement (of medical nature) to your file.
- The right to oppose the processing of your data in certain cases.

If you wish to make use of your rights, you can make this known orally or by means of an application form to General Practice Samsom. Your interests can also be represented by a representative (such as a written representative, or your curator or mentor).

### **Explanation of the application form**

You have to take into account, that medical data are in principle stored for up to 15 years under the law. You help us to look up your file and protect your privacy if you complete the form as completely as possible. The information you have entered will be handled strictly confidentially by us. General Practice Samsom is not responsible for mistakes in mail delivery. If you prefer to collect the file personally, or by an authorized representative, you can indicate this on the form.

#### *Patient data*

You should state the details of the person who is the subject of the medical file. The Medical Convention Act (WBGGO) regards the patient as an adult from the age of 16. Young people from 16 years old who want access to a copy of their medical file must submit the application themselves. If the patient is no longer alive, the provision of the medical data is permitted if it can be assumed that the deceased would not have objected to this or if there are serious interests to break the care provider's duty of confidentiality. This decision lies with the healthcare provider.

### **Provision of your personal data to third parties**

The employees of General Practice Samsom have the obligation to deal confidentially with your personal data. This means, for example, that the healthcare provider needs your explicit consent for the provision of your personal data. There are, however, some exceptions to this rule. On the basis of a statutory regulation, the duty of care can be breached by the healthcare provider, but also when there is a serious danger to your health or that of a third party. In addition, recorded data can be exchanged verbally, in writing or digitally with other healthcare providers if necessary.

### **Exchange of your personal data**

General practice Samsom exchanges relevant medical data safely and reliably with the GP Emergency Post (HAP), after you have given permission for this, via the National Switch Point. If you have been on the HAP in the evening or at the weekend, it will in turn share an observation message with the GP practice. This way the GP knows exactly which complaints you have been on the HAP and what has been done as a result.

Medication data can also be shared with your pharmacy and your treating medical specialists. This involves the medication that the doctor has prescribed for you, but also any intolerances, contraindications and allergies (ICA data). Other prescribers and providers of medication may take this into account. This way we contribute to medication safety.

### **Question or complaint**

Do you have a question or a complaint? For example, with whom we share data or how we treat your medical data? Then we would like to discuss this with you.